

IAL INSTITUTE FOR ACADEMIC LEADERSHIP

The Florida State University
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AGENDA DEPARTMENT CHAIRPERSONS WORKSHOP

The Mission Resort + Club
Howey-in-the-Hills, Florida
September 14-17, 2025

SUNDAY EVENING

- 3:45 - 5:00 p.m. **Registration** – Ballroom Foyer (Conference Center)
- 5:30 - 6:30 p.m. **General Session** – Coronado/Serra Room – Conference Center
- Topic:** “AI in Higher Education: Pros, Cons, and
Encouraging Faculty Engagement – A Department
Chair’s Perspective”
- Presentation by Sherry Robertson**
- 6:30 – 7:00 p.m. **Reception and Social** – La Hacienda
- 7:00 - 8:30 p.m. **Dinner** – La Hacienda

IMPORTANT INFORMATION

During each scheduled reading period, participants will read material found in the IAL notebook. In preparation for small group discussions, participants will contemplate responses to questions at the end of each reading.

During each scheduled discussion period, the small groups will review and discuss the material just read, including responses to the questions. Each small discussion group should select a recorder who will present one or two points of interest from the small group discussion or present a question for discussion.

MONDAY MORNING

- 6:45 – 7:55 a.m. **Breakfast Buffet** – La Hacienda (any time during period)
- 8:00 – 8:10 a.m. **General Session** – Coronado Room/Serra Room
- Workshop Introduction –Janet Kistner, IAL Director**
- 8:10 - 8:30 a.m. **Topic – “Dealing with Deans”**
- Introduction by Janet Kistner**
 IAL Director, Florida State University
- 8:30 - 8:55 a.m. **Small Groups** – See list in notebook for group assignment and location.
- Take a few minutes for participants to introduce themselves, include number in department, how you were selected, and how long as chair.
- 9:00 - 9:55 a.m. **Reading Period**
 Read material on Evaluation and Performance found in notebook. Review evaluation letters and review questions.
- Refreshment available 9:00 a.m. – Plaza de las Palmas (Courtyard)**
- 10:00 – 11:25 a.m. **Small Group Sessions**
- Discuss questions and letters of evaluation.
- 11:30 - 11:55 a.m. **General Session** – Coronado Room/Serra Room
 Presentation of selected items from small group discussion.
- 12:00 – 12:55 p.m. **Group Lunch – La Hacienda**
- 1:00 – 1:20 p.m. **General Session** – Coronado Room/Serra Room
- Topic – “Assigning Faculty Activities”**
 Introduction by Stephen Stark
 Vice Provost for Faculty Development
 University of South Florida
- 1:25 - 1:55 p.m. **Reading Period**
 Read chapter on Assigning Faculty Activities in the notebook. Contemplate questions.

MONDAY AFTERNOON Continued

Refreshment available at 1:15 p.m.

2:00 – 3:05 p.m.

Small Group Discussion

Discuss reading material and questions.

3:10 - 3:30 p.m.

General Session – Coronado/Serra Room

Presentation of selected items from small group discussion.

3:30 – 5:30 p.m.

Recess for relaxation and/or informal discussion.

MONDAY EVENING

5:30 – 6:30 p.m.

GENERAL SESSION – Coronado/Serra Room

Topic: “The Prof Said What?!?! Navigating the Intersection of Academic Freedom and Public-Employee Speech Right at Public Universities”

Presentation by Clay Calvert

**Nonresident Senior Fellow in Technology Policy Studies
American Enterprise Institute**

6:30 - 8:30 p.m.

Dinner - La Hacienda

TUESDAY MORNING

6:45 – 7:55 a.m.

Breakfast Buffet – La Hacienda

8:00 – 8:20 a.m.

General Session – Coronado/Serra Room

Topic – “Legal Implications of Being a Chair”

Introductory remarks by Ryan Fuller

**Interim Vice President and General Counsel
University of Florida**

8:25 – 8:55 a.m.

Reading Period

Read case studies found in notebook. Select cases you would like to discuss.

Refreshment available 9:00 – 11:00 a.m.

TUESDAY MORNING Continued

9:00 – 11:25 a.m. **Small Group Discussion**

A legal facilitator will participate in each small group. Analyze and discuss legal case studies.

11:30 – 12:00 p.m. **General Session – Coronado/Serra Room**

Reporting of a case or two from small group discussions found especially interesting, applicable or challenging.

12:00 – 12:55 p.m. **Lunch – La Hacienda**

TUESDAY AFTERNOON

1:00 - 1:20 p.m. **General Session – Coronado/Serra Room**

Topic: - “Delegating and Using Committees”

**Introduction by Veronica Yon
Chair, English and Modern Languages
Florida A&M University**

1:25 - 1:55 p.m. **Reading Period**

Read chapter in notebook and review questions.

Refreshment available 1:15 – 3:00.

2:00 - 3:10 p.m. **Small Group Discussion**

Discuss questions at end of chapter and in notebook.

3:15 - 3:30 p.m. **General Session – Coronado/Serra Room**

Presentation from small group discussion.

3:30 - 5:30 p.m. **Recess** for relaxation and/or informal discussion.

TUESDAY EVENING

5:30 - 6:30 p.m. **General Session – Coronado/Serra Room**

**Topic: “SUS 30 State University System of
Florida Strategic Plan”**

Presentation by Emily Sikes

6:30 – 8:30 p.m. **Group Dinner – La Hacienda**

WEDNESDAY MORNING

6:45 – 7:55 a.m. **Breakfast Buffet** – La Hacienda

8:00 – 8:30 a.m. **General Session** – Coronado/Serra Room

TOPIC – "Faculty Evaluation & Performance Counseling"

Introduction by Craig Stanley

**Associate Vice President/Faculty Development & Advancement
Florida State University**

8:30 – 9:30 a.m. **Reading Period**

Read chapter on "Dealing with Deans" in the notebook.
Contemplate questions.

Refreshment available 9:00 – 11:00.

9:35 – 10:45 a.m. **Small Group Discussion**

Discuss questions related to reading.

10:50 – 11:30 a.m. **General Session** – Coronado/Serra Room

Presentation of selected items from small group discussion.

Wrap up and adjourn.

11:30 – 12:30 p.m. **Group Lunch** - La Hacienda

We are glad you could participate. Have a safe trip home.